3 Year Board Work Plan and Review Schedule

Schedule		2022				2023				2024			
NAG	Review/Report	Term 1	Term 2	Term 3	Term 4	Term 1	Term 2	Term 3	Term 4	Term 1	Term 2	Term 3	Term 4
NAG 1: Curriculum and student achievement	Curriculum delivery policy			X								X	
	Rongohia Te Hau	X				X				X			
	Whānau hui voice report		X				X				X		
	Achievement data reporting		X		X	X			X	X			X
NAG 2: Documentation and self review	Self review tool			X					X			X	
	Work plan approved	X				X				X			
NAG 3: Employer responsibility	Responsibilities of the principal policy									X			
	Personnel policy								X				
	Appointments policy								X				
	Concerns and complaints policy						X						
	Protected disclosure	X				X				X			
NAG 4: Finance	Financial planning policy										X		

Category	Item	1	2	3	4	5	6	7	8	9	10	11	12
and property	Financial condition policy										x		
	Asset protection policy										x		
	Audit recommendations	x		x		x				x	x		x
	Audit report		x			x					x		
	Approve budget, March 1 roll return	x			x						x		
	10YPP	x											
NAG 5: Health, safety and welfare	Health and safety policy			x								x	
	Child protection policy			x									
	Managing challenging behaviour and physical restraint policy												x
	EOTC procedures	x								x			
	Emergency procedures		x				x					x	
	Risk management			x				x					x
NAG 6:	Approve school	x			x					x			

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Legislation and administration														
charter														
Elect Board Chair	x				x				x					
Schedule of delegations	x				x				x					
Approve Analysis of Variance	x				x				x					
Privacy						x								
Governance policy review														
Board roles and responsibilities	x				x				x					
Trustee Code of Behaviours	x				x				x					
Trustee remuneration and expenses	x				x				x					
Conflict of interest	x				x				x					
Chair role description	x				x				x					
Staff trustee role description	x				x				x					
Relationship between chair and principal	x				x				x					

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	1	2	3	4	5	6	7	8	9	10	11	12
Principal performance management	x				x				x			
Governance processes and procedures review												
Meeting protocols		x										
Public attending board meetings		x										
Meeting agenda		x										
Meeting checklist		x										
Evaluation of meeting		x										
Committee principles			x									
Trustee induction process			x									
Persistent or vexatious communication/complaints/harassment					x							
Board complaints checklist					x							
Internal evaluation processes					x							